

ALEOOOP Code of Conduct

ALEOOOP is committed to learning by doing providing opportunities to experience personal success. We strive to promote self-confidence, decision-making, and social skills for both the children enrolled in our programs, and the counselors who provide oversight. In order to maintain a positive and safe environment, everyone is expected to follow this code of conduct.

Be respectful by...

- treating others with respect and courtesy.
- openly listening to others thoughts and opinions.
- not taking part in or leading any bullying, harassment, name calling, unwanted teasing, or exclusion of others.
- respecting others' belongings and ALEOOOP/Crestwood equipment/supplies.

Be responsible by...

- wearing appropriate clothing/shoes each day.
- informing counselors and staff of challenges you have with anyone else, activity, or other situation. If counselors and staff are not informed, they may not be able to stop the problem or provide assistance.
- (for enrolled children) leaving my cell phone or other electronic devices at home, or staying off my devices while I am at ALEOOOP.
- (for PARENTS of enrolled children) during ALEOOOP hours use the ALEOOOP phone (201-248-1069) to relay messages and information to your children.
- accepting personal responsibility for my actions.

Be positive by...

- communicating appropriately, which excludes the use of foul language, gestures, harsh words, or slurs.
- actively showing support for the activities, other kids, counselors, and staff.

Be committed by:

- challenging myself to actively participate in all of the scheduled activities.
- following the requests and directions of all counselors and teachers
- staying with my group.

Be safe by...

- following (and encouraging others to follow) all rules and regulations provided by ALEOOOP and Crestwood staff.
- refraining from deliberately causing bodily harm.
- understanding that pushing, hitting, kicking, and fighting are not acceptable behaviors and will not be tolerated.

I understand that this experience is for EVERYONE at ALEOOOP, and if my behavior is deemed to be outside the code of conduct and/or unmanageable, it may result in any of the following disciplinary actions:

- Verbal counseling from counselors or staff
- Timeout from scheduled activities
- Parent/Guardian notification
- Parent/Guardian conference
- Suspension or dismissal from camp

*It is the expectation that the parent/guardian will review the policy with their child(ren) who attend as participants at ALEOOOP