

**WINTER SESSION: January 17 thru March 20, 2017**

Dear Parent/Guardian,

Welcome to another semester of ALEOOOP, a non-profit organization that offers exciting and fun after school programs for kindergarten through 8<sup>th</sup> grade children.

**ENROLLMENT PROCESS:**

1. Submit your class choice by completing the following by **Monday, January 9**.
  - Enrollment Form - attached
  - Child Release Form - attached
  - Check payable to "ALEOOOP" for the course fee and associated material costs
2. Drop off completed forms and check at the ALEOOOP mailbox located in the school office at Hillside or Brookside School.

**NOTES:**

- ▶ ALEOOOP classes are booked on a first come, first serve basis; **REGISTER EARLY!**
- ▶ Courses with low enrollment may be canceled.
- ▶ Notifications of enrollment **will not** be sent; if you do not hear from ALEOOOP After School Program Director, Cynthia Panelas, your child is enrolled in the course you selected.
- ▶ If the class is canceled or maximum enrollment is met prior to ALEOOOP receiving your child's enrollment form, you will be notified by phone or e-mail prior to the first day of classes.
- ▶ If the class chosen is canceled or full, you can:
  - ✓ choose an alternative course
  - ✓ receive a refund check in the mail
- ▶ A fee will be incurred for bounced checks. If sufficient funds are not met, your child will not be permitted to enroll in future ALEOOOP programs.
- ▶ ALEOOOP class assignments are posted with each home room teacher and outside the main offices of both schools.
- ▶ If an instructor needs to reschedule/cancel a class, it will be rescheduled during make-up week (usually the week following the end of the semester); no refunds will be given if your child cannot make the rescheduled class.

**ATTENDING CLASS:**

- ▶ ALEOOOP strongly advises parents to let their child know the day and time of their ALEOOOP class.
- ▶ Attendance is taken!! ALEOOOP checks the absentee list and list of children sent home sick.
- ▶ ALEOOOP will attempt to reach parents (and emergency listings) for those children scheduled to attend a class but are a no-show and are not on the absentee or sick list.

**IMPORTANT:**

**If your child is not attending class, you must notify ALEOOOP no later than 3:00pm by calling the ALEOOOP After School Program Director, Cynthia Panelas, at (201) 248-1069, or place a note in the ALEOOOP mailbox located in the Hillside or Brookside School prior to class.**

### PICK UP:

- ▶ Hillside students must be picked up at the front door (Hillside Ave, by the school library) at the end of the class.
- ▶ Only those listed on the Child Release Form are authorized to pick up your child. You may authorize someone other than listed on your form to pick up your child by calling Cynthia Panelas by 3:00pm on the class day.
- ▶ If a student is late being picked up, they will be supervised. ALEOOP is not a substitute for child care; a fee of \$5 for each 10 minutes late will be charged.
- ▶ Brookside children attending ALEOOP classes at Hillside must find their own transportation to and from Hillside.

### YWCA PROGRAM:

- ▶ Students enrolled in the YWCA After School Program should walk back to the YWCA program when the class is over. While ALEOOP will inform the YWCA of the children attending an ALEOOP class, you must also notify the YWCA program as well. *The enrollment and fees for the YWCA program must be arranged separately from ALEOOP.*

### SPECIAL INFORMATION:

#### REFUND POLICY:

- ▶ Total refunds will be given if there is insufficient class enrollment, if the class is full, or if a child drops out before the first class and that the withdrawal does not impact the minimum enrollment.
- ▶ Prorated refunds will be given if a child drops out of a class between the first and second class, and the withdrawal does not impact the minimum enrollment (subject to a \$10.00 service charge).
- ▶ No refunds will be given after the second class, for missed classes, or if the class is canceled due to reasons beyond the control of ALEOOP.

#### CHILD DEPENDENT CARE CREDIT:

ALEOOP is a non-profit, educational institution, approved by the IRS. Fees for these courses can be considered towards child care dependent credits on your Federal Tax Return if you comply with the IRS rules.

#### SCHOLARSHIPS:

ALEOOP has a policy of giving a limited number of scholarships based on financial need. Any family wishing to apply for a full or partial scholarship should contact the Child Study Team, or Deborah Goodkin Richard, President of ALEOOP at (201) 236-8017 no later than three days prior to the registration due date. The Child Study Team will determine eligibility. All discussions will be confidential.

### LOOKING FOR GOOD TALENT!

*ALEOOP is always looking for parents, grandparents and community professionals to teach an ALEOOP course. The pay is a nice "extra," but the personal rewards are unmatched! If you have any ideas for classes, or if you are interested in teaching a course, please contact any Board member or Cynthia Panelas, ALEOOP After School Program Director at (201) 327-2663. If you know of a high school student who may want to assist ALEOOP (and earn some spending money), please have them call Cynthia Panelas.*

### QUESTIONS? CONCERNS?

Contact Cynthia Panelas, ALEOOP After School Program Director at (201) 248-1069

**ALEOOP PHONE #: (201) 248-1069**

## WINTER COURSE DESCRIPTIONS 2017

### **ART EXPLORATION You decide your masterpiece!**

This class you will choose from a variety of mediums. Options include fabric painting, clay projects, stained glass, chocolate dipping, jewelry making and more. The students choose a different medium every week. Come join this fun class!

### **BRIDGE**

Join the club! Bridge is not just a game for adults. Kids are learning and playing in record numbers. It's fun and stimulating for the mind. Learn a card game that is challenging and fun to play! In three easy lessons, you will be able to play a game that will help develop critical thinking and stimulate the mind.

### **CAKE AND COOKIE DECORATING: Edible Delights!**

Learn icing techniques while decorating large cookies, small cakes and cupcakes. Work with fondant, melted chocolate and royal icing to create fun edible projects.

### **CHESS**

Lana Hoffert is your instructor she will teach you the basics of this game, and also some strategies! Learn to play in a fun, relaxed environment. No experience necessary!

### **CRAYOLA**

Think it! Make it! Draw it!

Take a journey to the farthest reaches of your imagination, while learning about the Arctic, the rainforest, Mars and a futuristic city! Use the design thinking process to solve real-world problems in these different environments. Experiment with Crayola products and many art techniques! Discover design careers like graphic design, universal design urban design, and product design.

### **CROCHETING**

Learn to knit and crochet. Beginner projects, i.e., scarfs, pillows, and begin a blanket. All supplies provided! 2<sup>nd</sup> and 3<sup>rd</sup> Grade (Hillside) 4<sup>th</sup> – 8<sup>th</sup> (Brookside).

### **GOLF Learn to play golf!**

Students at Hillside will learn the proper golf set-up, swing fundamentals and the game's basic rules and etiquette in a fun environment. All equipment is provided in this fun class.

### **LEGO ROBOTICS: Grades 1 thru 3**

An introduction to Robotics using LEGO® WeDo and Computers. Students 1<sup>st</sup> grade and older get a head start on simple robotics with this concept. Build models; attach sensors and motors that are plugged into a computer.

### **MAD SCIENCE: Super Powered Sub Atomic Science!**

Explore Radical Robots and build a robotic hand and explore the wild side all about animals and underwater life! Mix up some super science fun all about energy and underwater life and take apart crazy machines and build a catapult! Get connected and dive into communications while understanding how cell phones work and building your own wired world model! We will also mix up some awesome physical chemistry! Bubble, pop and fizz while understanding how to separate reactions!

### **MAGIC Peek inside the world of magic!**

Children will learn the principles, rules and patterns of various magic tricks. New tricks taught every week. Maryann Greco is a professional magician, clown, balloonist and face painter. **All new Magic tricks every session**

### **PIANO Become the entertainer at family gatherings**

This course is designed for beginners and advanced players. Larry Goldstein is an accomplished player of jazz, rock, and classical piano. *Lesson fee: \$35 per half hour. (Note: You will be called to schedule a time between 3:15 to 4:15 at Hillside School on Wednesdays and Thursdays) at (Brookside School on Tuesdays 3:30 to 4:30). Please note, if you are unable to make a lesson please call Director, Cynthia Panelas to reschedule as soon as possible, we will make every effort to reschedule your child's lesson.*

### **ROBOTICS Calling all 4<sup>th</sup> - 8<sup>th</sup> graders!**

Join us as we learn to design, program and control fully functional models using LEGO-MINDSTORMS components. You will use software to plan, test and modify sequences of instructions for a variety of life-like robotic behaviors. Curriculum lessons are developed by Carnegie Mellon University's Robotics Academy and provide a series of real-life activities, covering topics within science, technology, engineering and mathematics. Science was NEVER this much fun!

### **SCULPTING CLAY CLASS Create a masterpiece!**

Artist Maryann Bravo will teach this class where students will create small figures using colorful sculpting clay which when baked become a hardened sculpture.

### **SLEEPOVER PARTY IDEAS: A different craft every week!**

Cathy Thornton will instruct this fun class! Come to a sleepover every Tuesday (but leave your PJs at home). Make a different craft from beading to duct tape, makeup and so much more! Bring home a new craft every week!

### **SUPER SPIES (A MAD SCIENCE CLASS – BROOKSIDE SCHOOL)**

Become a science detective and solve crimes and solve crimes using scientific principles. Step into the shoes of a detective as you learn forensic science techniques in this fun filled who dunnit program. Create your own detective tool kit and use it to collect and analyze evidence from the crime scene. Learn about fingerprints, tooth prints and footprints and take home your very own identification profile kit.

### **TeenzArt: ASPIRE!**

Students build-up their creative muscle at ASPIRE! Students will explore different ways of using professional artist quality medium, including chalk pastel, Prismacolor markers, oil pastels, watercolor, metallics and more!

### **TENNIS Game, Set, & Match!**

TGA- Premier Junior brings tennis to your school campus. Every student has the opportunity to learn a lifelong sport. Our staff provides the highest level of instruction while maintaining fun and engaging environment. All equipment provided by Prince. TGA utilizes a USTA curriculum.

### **VOICE LESSONS Do, Re, Mi!**

Come join instructor Cathy Thornton of "Kids with a Voice" in Waldwick New Jersey in a vocal workshop. This eight-week course will cover a variety of subject such as vocal technique, ear training improvisation, and singing in a group session. This class can be tailored to fit the individual student needs. **NOTE: Private half-hour lessons are scheduled. You will be called to schedule a time!**

### **YOGA FOR KIDS Instructor Judy Levin**

Yoga is designed to help support body awareness and development while having fun in a non-competitive environment. Your instructor will teach various yoga poses and stretching exercises to help the kids improve strength, flexibility, self-confidence, coordination and focus. Breathing and visualization techniques will be utilized to increase relaxation and concentration, while learning methods of self-discipline and control.

# ALEOOP WINTER SESSION 2017

Class dates .....

*(note: winter dates may change due to inclement weather)*

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
January 23, 30 February 6, 13, 27 March 6, 13, 20	January 17, 24, 31 February 7, 14, 28 March 7, 14	January 18, 25 February 1, 8, 15 March 1, 8, 15	January 19, 26 February 2, 9, 16 March 2, 9, 16	January 20, 27 February 3, 10, 17 March 3, 10, 17

HILLSIDE CLASSES					
Course Number:	M - 1	T - 1	W - 1	TH - 1	F - 1
Course Name:	<b>MAGIC</b>	<b>YOGA FOR KIDS</b>	<b>ART EXPLORATION</b>	<b>CAKE &amp; COOKIE</b>	<b>CLAY</b>
Teacher:	Maryann Greco	Judy Levin	Maryann Bravo	Maryann Bravo	Maryann Bravo
Grades:	Grades 1 thru 3	Grades 1 thru 3	Grades K thru 3	Grades K thru 3	Grades K thru 3
Time:	3:15 TO 4:15	3:15 TO 4:15	3:15 TO 4:15	3:15 TO 4:15	3:15 TO 4:15
TOTAL FEE	\$120.00	\$125.00	\$140.00	\$140.00	\$140.00
Course Number:	M- 2	T - 2	W - 2	TH - 2	F - 2
Course Name:	<b>TENNIS</b>	<b>MAD SCIENCE</b>	<b>CHESS</b>	<b>LEGO ROBOTICS</b>	<b>KIDS CROCHET</b>
Teacher:	Kevin Rooney	<b>Sub Atomic Science</b>	Lana Hoffert	Nyree Shishmanian	Maryann Bravo
Grades:	Grades K thru 3	3:15 TO 4:15	Grades 1 thru 3	Grades 1 thru 3	Grades 2 thru 3
Time:	3:15 TO 4:15	Grades K thru 3	3:15 TO 4:15	3:15 TO 4:15	3:15 TO 4:15
TOTAL FEE	\$160.00	\$140.00	\$80.00	\$140.00	\$140.00
Course Number:	M - 3	T - 3	W - 3	TH - 3	
Course Name:	<b>CRAYOLA</b>	<b>SLEEPOVER PARTY</b>	<b>GOLF</b>	<b>PIANO</b>	
Teacher:	<b>(A MadScience Class)</b>	Cathy Thornton	Kevin Rooney	Larry Goldstein	
Grades:	3:15 TO 4:15	Grades 1 thru 3	Grades 1 thru 3	Grades 1 thru 3	
Time:	Grades K thru 3	3:15 TO 4:15	3:15 to 4:15	3:15 To 4:15	
TOTAL FEE	\$140.00	\$100.00	\$160.00	\$290.00	
Course Number:			W - 4		
Course Name:			<b>PIANO</b>		
Teacher:			Larry Goldstein		
Grades:			Grades 1 - 3		
Time:			3:15 - 4:15		
TOTAL FEE			\$290.00		

BROOKSIDE CLASSES					
Course Number:		T - 4	W - 5	TH - 4	
Course Name:		<b>ROBOTICS</b>	<b>VOICE LESSONS</b>	<b>CROCHET</b>	
Teacher:		Nyree Shishmanian	Cathy Thornton	Maryann Bravo	
Grades:		Grades 4 thru 8	Grades 4 thru 8	Grades 4 thru 8	
Time:		3:30 to 4:30	3:30 to 4:30	3:30 TO 4:30	
TOTAL FEE		\$140.00	\$290.00	\$140.00	
Course Number:		T - 5	W - 6	TH - 5	
Course Name:		<b>PIANO</b>	<b>BRIDGE</b>	<b>VOICE LESSONS</b>	
Teacher:		Larry Goldstein	Susan Koster	Cathy Thornton	
Grades:		Grades 4 thru 8	Grades 4 thru 8	Grades 4 thru 8	
Time:		3:30 to 4:30	3:30 to 4:30	3:30 to 4:30	
TOTAL FEE		\$290.00	\$50.00	\$290.00	
Course Number:		T - 6		TH - 6	
Course Name:		<b>TeenzArt</b>		<b>SUPER SPIES</b>	
Teacher:		Nyree Shishmanian		Mad Science	
Grades:		Grades 4 thru 8		Grades 4 thru 8	
Time:		3:30 to 4:30		3:30 to 4:30	
TOTAL FEE		\$140.00		\$140.00	

*\*Piano lessons are scheduled on a first come first serve basis. Lessons are 1/2 hour.*

*\*Voice Lessons are scheduled on a first come first serve basis. Lessons are 1/2 hour.*

**ALEOOOP**

Allendale Enrichment and Opportunity Program

**Enrollment Form for Winter Session January 17 – March 20, 2017**

**Please return no later than Monday January 9, 2017**

**Please Print Clearly**

Student's Name \_\_\_\_\_

Grade: \_\_\_\_\_

Homeroom Teacher's Name \_\_\_\_\_

Home Address: \_\_\_\_\_

**Best number to be reached HOME:** \_\_\_\_\_ **CELL:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

*If there is an Emergency, who should we contact?*

**1st Emergency**

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

2nd Emergency Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

*Class Choices:*

Class Number:  Course Name: \_\_\_\_\_ Class Fee: \_\_\_\_\_ Material Fee \_\_\_\_\_

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Class Number:  Course Name: \_\_\_\_\_ Class Fee: \_\_\_\_\_ Material Fee \_\_\_\_\_

**Total Fee:** \$ \_\_\_\_\_

**Late Fee of \$10.00 if received after January** \$ \_\_\_\_\_

**Amount Enclosed:** \$ \_\_\_\_\_

**Refunds**

- **Total Refunds** will be given if insufficient enrollment or child drops out before the first class and that withdrawal doesn't impact the minimum enrollment.
- **Prorated Refunds** will be given if a child drops out of a class between the first and second class and the withdrawal doesn't impact the minimum enrollment. Subject to \$10.00 service charge. **Notification must be in writing and received prior to the start of the second class.**
- No refunds will be given after the second class for missed classes or if the class is cancelled due to reasons beyond control of Aleoop.

**Rescheduling Classes:** *Instructors* will be required to reschedule classes they miss during the time frame outlined by ALEOOOP. No refunds will be given if a student cannot attend a rescheduled class.

**Pick-Up:** if you do not pick up your child on time, you will be charged \$5 for each 10 minute period following the end of class. Please **call Cynthia Panelas, On-site Executive Director at 201-248-1069 after 3:00 pm if you will be late.**

\_\_\_\_\_  
**Signature Parent/ Guardian**

\_\_\_\_\_  
**Date**